



[Accredited by NAAC with 'A+' Grade]

No. 116/ME-MTECH/Exams/2023

Dated: 28-01-2023

## **NOTIFICATION**

It is hereby notified for the information of all the concerned that the **M.E./M-Tech. (AICTE) I-Semester & III-Semester (Main & Backlog) and II-Semester (Makeup) for All Branches for the academic year 2022-2023** examinations. The Examinations are commencing from **06-03-2023** onwards and the detailed time table will be issued in due course.

Following is the schedule for payment of examination fee and submission of examination application forms (EAF)

Descriptions	Last Date	Fee Particulars
<b>For Students:</b> Payment of examination Fee and submission of Examination application forms at their respective colleges.	1. Without Late Fee: <b>10-02-2023</b> 2. With Late Fee (Rs. 500/-) <b>14-02-2023</b>	<b>For Regular Students</b> 1. For each semester pay <b>Rs. 2,200=00</b> <b>For Backlog Students</b>
<b>For Colleges:</b> 1. Remittance of Consolidated Examination fee in favour of "The Registrar, Examination Fee Fund, OU, A/C No. <b>52198262033</b> " through online payment in EAF login 2. Submission of E.A.F. Online	<b>16-02-2023</b>	1. Examination up to 4 papers in a semester <b>Rs.1,350=00</b> 2. Above 4 paper per the semester <b>Rs. 2,200=00</b>
<b>Note: All the M.E./M-Tech. (AICTE) I-Sem &amp; III-Sem (For only Regular) Students has to pay an additional amount of Rs. 100/- extra along with their main exam fees for O.U. Aadhaar Based Biometric Attendance System (ABAS) and SMS invoice Charges.</b>		

### **SPECIAL INSTRUCTIONS TO THE PRINCIPALS**

- The College login will be closed after the last date.
- In case the fee is not remitted to the O.U. A/c. OR if online EAFs are not submitted on or before due date even if fees remitted into fund account within due date. (Late submission of forms by the College beyond the date prescribed attracts penalty @ Rs.1500/- per day and to be borne by the college)
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
- The Principals are requested to transfer Consolidated exam fee amount into The Registrar, Examination fee fund, O.U., A/c No. 52198262033 (SBI, O.U. Branch, IFSC Code "SBIN0020071"), O.U. through online payment in EAF login.

#### **Conditions:-**

01. The colleges have to get the clearance letter from (a) the Director, Directorate of Academic Audit, O.U., (b) Convener TS PGECET and (c) No Dues from the Deputy Registrar, Academic Section, O.U. and submit the examination forms through college login. Clearance certificate from Nodal Officer, Statistical Coll, OU.
02. As a part of the Core Banking System, all the students are hereby instructed to deposit the Examination Fee into their respective college accounts only for onward transmission to the University by the college.

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03. All the Principals are requested to verify the eligibility of the students thoroughly and forward the same to this office for the issue of Hall Ticket. If failed to verify the eligibility of the candidates, the principal will be held responsible for the issue of hall ticket to the non-eligible candidates.
04. As a part of the Core Banking System, all the students are hereby instructed to deposit the Examination Fee into their respective college accounts only for onward transmission to the University by the college.
05. The II-Semester candidates should enclose Xerox copy of M.E/M.Tech. I-Sem Memo & II-Sem memo and enclose one extra Pass Port Size photograph to the EAF.
06. All the Principals are requested to verify the eligibility of the students thoroughly and forward the same to this office for the issue of Hall Ticket. If failed to verify the eligibility of the candidates, the principal will be held responsible for the issue of hall ticket to the non-eligible candidates.
07. **Not to collect the Exam fee from Visually/Physically Challenged and Hearing Impairment students** as per O.U. Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox copy of medical Certificate confirming their status to be attached. (Minimum percentage of disability must be 40% & above.) **Visually/Physically Challenged and Hearing Impairment students applications forms should be submitted separately along with separate Nominal Roll.**
08. Any discrepancies with regards to the Candidate's data such as Internal marks, Practical etc. should be brought to the notice of concerned officials of Examination Branch and obtain the acknowledgement before declaration of the results. After declaration of the results, queries will not be entertained.
09. **Due to prevailing situation COVID-19 pandemic, the Principals are advised not to submit hard copies of EAF application forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can verify the approval status in their College Logins.**
10. **The Principals will be held responsible for any lapse in transfer of amount from the banks to the "Registrar, O.U. Exam Fee Fund Account".**

**Examination application forms will not be accepted without fulfilling the above Conditions.**



  
**CONTROLLER OF EXAMINATIONS**

**Copy to:**

01. The Principal, DCET/MJCET/MVSR/Stanley/Methodist/Swathi Engineering Colleges.
02. The Dean, Faculty of Engineering, OU
03. The Dean, Faculty of Informatics, OU
04. The Addl. Controller of Examinations (Confidential), OU
05. The Director, Directorate of Academic Audit, OU
06. The Director, Univ. Press & Publication, OU
07. The PA to the Vice Chancellor/Registrar, OU/Officer on Special Duty to VC, OU
08. The Dy. Registrar (Academic), OU
09. The Public Relations Officer, OU
10. The A.R., Stores Section, Examination Branch, OU.
11. The Head/Chairman, BOS in Civil/Electrical/ECE/Mechanical/CSE/IT, OU.
12. The Addl. C.O.E., EDP Section, Examination Branch, OU.
13. The Enquiry Counter, Examination Branch, OU.